



# Regular Board Meeting - 9.19.24 Minutes

Greater Yuma Port Authority.

Thursday, September 19, 2024 at 8:30 AM MST

## Attendance

### Present:

Members: Arturo Durazo, Gary Magrino, Tony Reyes, Doug Nicholls, Nieves Riedel, Matias Rosales

Guests: Buna George, Remy Martinez, Elizabeth Punpayuk, Jenny Torres, Javier Vargas, Trevor White

### Absent:

Members: Russ Jones, Ian McGaughey

#### I. Call to order

- Confirm Quorum
- Recite the Pledge of Allegiance

 [GYPA.Agenda.9.19.24.pdf](#)

Meeting was called to order at 8:33am by Chairman Rosales

#### II. Introduction of new Board Member: Arturo Durazo, appointed by the Cocopah Tribe.

Mr. Durazo introduced himself to the board, he is the new Tribal Planner for the Cocopah Tribe. He has a background in various governmental departments from housing, to inspecting and has worked for the City of Somerton, Yuma County and in Sedona. The board went around and introduced themselves and welcomed him to the board.

#### III. Consent Agenda:

The following items listed under the Consent Agenda will be considered as a group and acted upon by one motion with no separate discussion, unless a Board Member so requests. In that event, the item will be removed from the Consent Calendar for separate discussion and action.

##### **Motion:**

Motion to approve as presented

Motion passes.

#### A. Meeting minutes for the annual board meeting held on June 20th 2024.

 [Annual Meeting \(& Board Elections\) Minutes \(1\).pdf](#)

B. Meeting minutes for the regular board meeting held on June 20th 2024.

 [Regular Board Meeting & Executive Session. Minutes \(1\).pdf](#)

C. Financial reports ending June 2024

 [Balance Sheet ending 6.30.24.pdf](#)

 [Ck. register ending 6.30.24.pdf](#)

 [PnL ending 6.30.2024.pdf](#)

D. Financial reports ending July 2024

 [Bal. Sheet.ending7.31.24.pdf](#)

 [Ck.Register.Ending 7.31.24.pdf](#)

 [PnL ending 7.31.24.pdf](#)

E. Financial Reports ending August 2024

 [Check register ending 8.31.24.pdf](#)

 [Balance Sheet ending 8.31.24.pdf](#)

 [PnL ending 8.31.24.pdf](#)

IV. Discussion and possible action items:

A. Statutory Partner agreement with the City of San Luis and GYPA for the ENvironmental Protection Agency (EPA) Grant Application and governance plan

 [EPA COMMUNITY CHANGE GRANT PARTNERSHIP AGREEMENT- COSL GYPA \(1\).docx](#)

 [Master Plan for Downtown Parks and Parking Lots.pdf](#)

**Motion:**

Motion to approve the statutory partner agreement, pending legal review

Motion passes.

B. Contract allocation amendment: City of San Luis and vendor, Kimley Horn, for County 25th right of way feasibility study

 [Co 25th Extension to Ave B Scope Fee Proposal.pdf](#)

 [San Luis Co 25th Extension to Ave B KH ExecutedContract.pdf](#)

**Motion:**

Motion to allocate additional funding to the feasibility study

Abstain from voting and discussion: Doug Nicholls. Motion passes.

V. Executive Session:

Action to Authorize Executive Session of The Board of the Greater Yuma Port Authority pursuant to Arizona Revised Statute §38-431.03 and .04. Motion to recess the Regular Session portion of the agenda, convened in Executive Session pursuant to Arizona Revised Statute §38-431.03 and .04 to address the items listed in Executive Session portion of the agenda and reconvene in Regular Session Immediately after the Executive Session. The Executive Session is not open to the public.

**Motion:**

Motion to go into executive session

Executive Session commenced at 8:40am. Executive session ended at 9:23am, regular meeting resumed at 9:24am.

A. Independent contract agreement with Buna George, principal of LG Advising LLC

 [Contract Amounts \(1\).pdf](#)

 [Signed Agreement \(1\) \(2\) \(1\).pdf](#)

 [Buna George. Evaluation.6.7.2024 \(1\).pdf](#)

 [Contract Amounts \(1\) \(1\).pdf](#)

 [Bal sheets \(1\).pdf](#)

B. Physical Office location: 600 N 2nd Ave San Luis AZ, lease terms and tenant improvement agreement with principal property owner, The City of San Luis.

 [SKM\\_C75924090509340.pdf](#)

VI. Discussion and possible action item

A. Independent contract agreement with Buna George, principal of LG Advising LLC

**Motion:**

Motion to increase contract amount to \$132,500 with a Bonus of \$12,500. Contract amount retroactive to September 1, 2024. All travel expenditures of GYPA related matters to be reimbursed

Motion passes.

B. Physical Office location: 600 N 2nd Ave San Luis AZ, lease terms and tenant improvement agreement with principal property owner, The City of San Luis.

**Motion:**

Motion to take the scope of work out to bid and the \$75,000 contribution allocated to the improvements go towards lease payments.

Motion passes.

C. 2024 / 2025 Fiscal year budget

 [Proposed .24.25 budget.pdf](#)

**Motion:**

Motion to bring this item back to the board next month after contingency line had been allocated and new amounts on contracts are updated.

Motion passes

VII. Executive Director Report

 [Ex.Dir.Report.pptx](#)

 [ADOT Stats.pdf](#)

 [Nogales.Stats.Comparison.pdf](#)

Executive Director offered her many thanks to the board for her contract renewal and performance bonus.

She proceeded to present that she has a CBP and ADOT port tour scheduled this afternoon in partnership with GYEDC and ACA from Phoenix. Also, the lumen project has been completed and will be paid in full to the vendor this week. She is attending the plenary in Hermosillo on behalf of the Arizona Mexico Commission Board and will be presenting in the ports committee on behalf of the City of San Luis for the port remodel update. She noted there was a trend of declining commercial traffic through San Luis II and with the recent announcement of the factory closure of Bose/Flextronics, the area will likely see another decline. Mr. Gary Magrino is advocating for an industry niche to escalate traffic. Director will continue dialogue with City of San Luis regarding grants and ADOT and UDSA regarding inspections/inspectors.

VIII. Chairman's Report

The Mayor's annual bike ride was noted, there is a pre-registration event at the Paradise Casino the evening before the bike ride for those traveling out of town. Both Mayor Doug and Chairman Rosales participated on a Southern AZ focused Panel at the leagues of cities and towns in Phoenix, Chairman Rosales also participated in a separate panel for the AZ Southern Summit sponsored by AAED.

IX. Summary of current events:

Board members and Executive Director may discuss events attended on behalf of the Port Authority, may present a summary of current events, and update the schedule for future meetings, as appropriate. No legal action will be taken pursuant to A.R.S. §38-431.02 (K).

X. Call to the public:

Call to the Public is held for public benefit to allow individuals to address issue(s) within the jurisdiction of each individually appointed member and their scope of knowledge. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date. Public comments may be made in person or submitted by email at: BGeorge@GYPA.org. The email forms of public comment will be accepted until 8:00 a.m. the morning of the scheduled meeting. All public comments will be read aloud during the board of directors meeting that begins at 9:00 a.m. If a person so chooses to address the board in person, the general public is allotted 3 minutes to address the Board.

None

XI. Adjourn

Meeting adjourned at 9:45am

XII. Public Notice:

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned above. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to personnel, public records, confidential legal advice or counsel, litigation, and real estate or other matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chair or other presiding officer shall instruct the persons present at the Executive Session regarding the confidentiality requirements of the Open Meeting Laws. CERTIFICATION OF POSTING: Posted this 19th day of August 2024. GREATER YUMA PORT AUTHORITY /s/ Secretary/Treasurer, Russel Jones. Notice: The GYPA does not discriminate based on disability in admission to, access to treatment of participation in its programs or activities. People with disabilities may request reasonable accommodations by contacting the GYPA's main office line at 928-248-8546. Requests should be made as early as possible to allow time to arrange the accommodation.