



Regular Board Meeting & Executive Session.

Minutes

Greater Yuma Port Authority.

Thursday, June 20, 2024 at 9:15 AM MST

City of San Luis, City Hall, 1090 Union Street San Luis, AZ 85349

Attendance

Present:

Members: Doug Nicholls (remote), Russ Jones, Gary Magrino, Ian McGaughey, Nieves Riedel, Matias Rosales

Guests: Buna George, Greg LaVann, Elizabeth Punpayuk, Frank Rascon (remote), Jenny Torres

Absent:

Members: Tony Reyes

I. Call to order

Meeting was called to order at 9:14am by Chairman Rosales.

The same members and guests remained that were present in the annual meeting and board elections that occurred previous to the regular meeting.

A. Welcome, new City of Yuma representative, Mayor Doug Nicholls

Mayor Doug Nicholls was appointed by the City of Yuma to complete the term of previous member, the late, Honorable, Mr. Gary Knight.

II. Presentation:

A. Southwest Port Users

Frank Rascon and Russ Jones, both members of Southwest Port Users (SWPU) engaged in dialogue with the GYPA Board about what a complimentary organization would look like. The idea would be to bring forth a focus that adds value to the members in the means of fostering trade and allocating resources for advocacy. There would be a separate board and separate contracts and possible MOU's between the entities. SWPU will meet again in the coming weeks and bring forth measures how to execute and engage more than just the authorized custom brokers at the San Luis Port.

III. Consent Agenda:

The following items listed under the Consent Agenda will be considered as a group and acted upon by one motion with no separate discussion, unless a Board Member so requests. In that event, the item will be removed from the Consent Calendar for separate discussion and action.

Motion:


Motion to approve consent agenda as presented


Motion passes unanimously


- A. Meeting minutes for the board meeting held on May 23, 2024.

-  May 2024 Board Meeting Minutes (1).pdf

- B. Financial reports ending May 2024.

-  Balance Sheet ending 5.31.24.pdf

-  Check Register ending 5.31.24.pdf

-  PnL ending 5.31.24.pdf

IV. Discussion and possible action items:

- A. GYPA Physical Office location: 600 N 2nd Ave San Luis AZ, lease terms and tenant improvements with property owner, The City of San Luis.

- 5 year lease term


- No water/sewer/power charges to GYPA

- GYPA to provide its own internet and phone

- GYPA to complete improvements on building

- New Parking lot to be completed by end of year

- Possible new roof by COSL

-  Greater Yuma Port Authority Mail - GYPA_ 600 N 2nd Avenue_ Property Lease.pdf

Motion:

Motion for executive director to work with legal to execute necessary paperwork for lease terms.

Motion passed unanimously

- B. GYPA Partnership with GYEDC on Binational Consultant Contract.

- GYEDC budgeted \$40k for the consultant

- GYPA asked to contribute \$25k for reimbursable expenses.

-  Bi-National Contract (Final).pdf

Motion:

Motion to contribute the amount noted for GYEDC consultant contract

Motion passes unanimously

- C. Partnership for private sector outreach with SWPU (Southwest Port Users)


SWPU to bring back a proposal to GYPA on the structure of the proposed entity.

- D. Adopting of the GYPA Corporate handbook

 Corporate Handbook.docx

Executive Director asked to move this item to a later date as there are details that remain pending with legal before presenting for approval.

- E. 2024/2025 fiscal year budget.

 Proposed Budget 24.25.pdf

Executive Director requested this item to be brought back at the next meeting as the treasurer and herself are still working on the task of cutting numbers.

V. Executive Session:

Action to Authorize Executive Session of The Board of the Greater Yuma Port Authority pursuant to Arizona Revised Statute §38-431.03 and .04. Motion to recess the Regular Session portion of the agenda, convened in Executive Session pursuant to Arizona Revised Statute §38-431.03 and .04 to address the items listed in Executive Session portion of the agenda and reconvene in Regular Session Immediately after the Executive Session. The Executive Session is not open to the public.

Motion:

Motion to enter executive session at 9:48am.

Motion passed unanimously. Executive Director was asked to exit the room for this discussion, Jenny Torres was asked to stay.

- A. Personnel: Evaluation and contract negotiations for Executive Director, Buna George / LG Advising LLC.

 Bal sheets.pdf

 Contract Amounts.pdf

 LG Expenses..pdf

 Buna George. Evaluation.6.7.2024.pdf

 Signed Agreement (1) (2).pdf

VI. Discussion and possible action item

- A. Personnel: Evaluation and contract negotiations for Executive Director, Buna George / LG Advising LLC.

Executive session ended

Regular session resumed at 10:04am

Motion:

Motion to extend current contract for 90 days and board authorizes Jenny Torres to undertake processes to collect board evaluations, to be distributed today.

Motion passed unanimously

VII. Executive Director Report

Executive Director has maintained weekly communication via Email with the Board, she provided some dialogue regarding project pipelines and her vision of what/where GYPA needs to facilitate between government and private sector.

A. Updates:

- 1. Projects (County 25th and POV's @ II) / RFP (accounting) / Grant writing and applications

COSL and Ramirez Advisors direction on SLII
Kimley Horn - County 25th

- 2. Vacant board seats for City of Yuma and Cocopah Tribe

Cocopah Tribe is still pending a new appointment.

B. Performance and success metrics

- 1. Item B, to be defined post board elections and contract negotiations.

- 2. Proposed 2024/2025 plan of action

 E.D Report 6_20.pdf

- 3. Professional development

 Fall 2023 TuitionReductionFlyer (1).pdf

 PRO-Logistics and Supply Chain Management Flyer.pdf

VIII. Chairman's Report

Chairman Rosales noted that he attended the NAD Bank event in Tucson and thanked Juan Ciscomani for attending and offering his support of the CBP Hire act. He was also

able to bring up the issue of the lack of Cluster mailboxes in new subdivisions on the East side of San Luis, gaining traction and will continue to follow up on the matter.

IX. Summary of current events:

Board members and Executive Director may discuss events attended on behalf of the Port Authority, may present a summary of current events, and update the schedule for future meetings, as appropriate. No legal action will be taken pursuant to A.R.S. §38-431.02 (K).

Mayor Nieves Riedel requested that all meetings remain at less than 1 hour.

Russ Jones asked that most of the current efforts between the City of San Luis and GYPA remain for the successful completion of San Luis I and hold all efforts for a San Luis II expansion as a future initiative.

X. Call to the public:

Call to the Public is held for public benefit to allow individuals to address issue(s) within the jurisdiction of each individually appointed member and their scope of knowledge. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date. Public comments may be made in person or submitted by email at: BGeorge@GYPA.org. The email forms of public comment will be accepted until 8:00 a.m. the morning of the scheduled meeting. All public comments will be read aloud during the board of directors meeting that begins at 9:00 a.m. If a person so chooses to address the board in person, the general public is allotted 3 minutes to address the Board.

Motion:

No one was present for call to the public

XI. Adjourn

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned above. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to personnel, public records, confidential legal advice or counsel, litigation, and real estate or other matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chair or other presiding officer shall instruct the persons present at the Executive Session regarding the confidentiality requirements of the Open Meeting Laws. CERTIFICATION OF POSTING: Posted this 17th day of June 2024. GREATER YUMA PORT AUTHORITY /s/ Secretary/Treasurer, Russel Jones. Notice: The GYPA does not discriminate based on disability in admission to, access to treatment of participation in its programs or activities. People with disabilities may request reasonable accommodations by contacting the GYPA's main office line at 928-248-8546. Requests should be made as early as possible to allow time to arrange the accommodation.

Motion:

Meeting adjourned at 10:21am.